

**St. Eugene School Board
October 18, 2011
Meeting Minutes**

Members Present: Beth Rouse, Jeannie Fenceroy; John Laubach; Christine Melloch; Daniel Gabler; David Denton; Peggy Reilly; Sally LaRosa, Beth Rouse, Christine Candela

Ex-officio: Becky Jones, Fr. Jerry Herda

Teacher Representatives: Joe Mirasola

Visitors: Pete Weingarten

Excused: Joe Zancanaro

President's Report –

The meeting was called to order at 6:45 pm after prayer and announcements with full council in the Church.

Christine started the meeting with a discussion about the possibility of offering Extended Care during days when school is closed due to teacher in-service events. The board also discussed several alternatives for child-care such as eighth grade babysitters, a sharing of child care arrangements among class parents, www.Care.com, etc. Becky will discuss with Brenda Kozinski, EC Director, and report back to the board.

Principal's Report –

Goals and Action Steps: The committee reviewed a draft of Goals and Action Steps submitted by Becky Jones for 2011 – 2012. The board discussed various elements of the goals, such as some specific actions to increase the annual fund. We discussed adding some additional measurable outcomes to some goals.

New enrollment is 185 due to the addition of a third grade student. Our total diversity is 20% of the student body. We shared our iPad program with other schools who are looking to enhance their programs, and our Worship Circle program was also observed and positively reviewed by the new Associate Superintendent of Schools.

Mrs. Andres is doing well as the new K3 teacher. There is no update on the replacement of Mrs. Gilbeck who is leaving in November due to a family job transfer.

Becky will schedule a school board iPad demonstration in the future. We are seeing results; students are turning in assignments more timely, and more accurately. They can earn privileges such as playing games.

Pastor's Report –

Father Jerry asked that a Building and Grounds subcommittee be formed. They begin meeting this Thursday with a walk through the facility. The facility plan was last completed in 2007 needs to be updated. If we see projects that need to be done, let the committee know. What do we need to change? An example is the rectory – it needs work such as new roof, etc.

Parish Council Liaison's Report –

No report.

Policy and Planning Leader's Report –

Peggy attended a session on Thursday with six teachers which is a professional development series for learning support teams. The topic was special educating children with special needs. It the mission of the Catholic Church to educate all children. Schools implement the programs differently. Teachers can facilitate referrals to a public school for special education sessions. The session touched on every subject. It explained about how

teachers can collaborate. Teachers will attend another session in May for more specific training. We are building time in the schedule for teachers to implement these initiatives. We need more discussion on the team assessment of students who are determined to be differentiated.

Public Relation's Report –

David attended a great marketing meeting recently. A \$500 grant given to all Archdiocesan schools will allow us to Archdiocesan Marketing Materials. We are going to utilize a tracking chart used by another school. He obtained a marketing plan from another school which increased it's enrollment beyond its goals. They have a pretty intensive calendar with specific actions each month. We are going to focus on tapping into parish families more, starting with baptisms. Our goal is 200 students for August 2012.

Finance Report –

No report.

Home and School Liaison's Report –

The next meeting is Oct. 19th. Sports night at St. Monica's is a success and Christine M. discussed the pros and cons of starting this at St. Eugene's. We're not sure who would run this. St. Monica's has a long tradition of this event, and it is quite popular. Sports athletes come and talk about their experiences in sports. It's a fund raiser.

Teacher Liaison's Report –

Joe is involved with the Worship Circle and expressed how wonderful the program is. The children love it.

The third grade science fair is Feb. 28th. The children prepared a great projects.

The meeting was adjourned at 8:15 p.m. to full council recap.

Respectfully submitted,

Christine Candela
School Board Secretary