

St. Eugene Home and School Association  
Executive Board Meeting  
Wednesday, November 18, 2009

Meeting Minutes

**Members Present:** Doug Byers, Erica Galligan, Chris Hudak, Christine Melloch, Dawne Manista, Michael Taylor, Kevin BeisserMelissa Freeman

**Members Excused:** Chuck Mickschl

**Call to Order:** The meeting was called to order at 7:00 pm by Erica Galligan.

**Approval of October Meeting Minutes:** The minutes of the October meeting were approved.

**President's Report:** Erica Galligan

1. Rummage Sale: This year's rummage sale went well. We had more donations than in the past and were able to get more volunteers. A special thanks to Canopies for sending the extra truck that was used to transport the left over items. The 3 chairs from this year's sale (Sally Lautmann, Michele Murphy, and Lisa Dickson) are stepping down. Andrea Degreiff-Beisser may do it again next year.

2. General Meeting: The General meeting turn out was not as well attended as we had hoped. There were more families that signed up via the volunteer forms to attend the general meeting but did not actually attend. We discussed how we want to proceed with Brian P. MularskiDeskarmor as a fundraiser, and decided to ask Brian Mularski to submit a paragraph to be advertised in the Go For the Gold.

3. Board game night: Three families attended the game night: the two organizers and an additional family. This event was started out of a demand for more family friendly events.

4. Book Fair: The Book Fair is going on now.

5. Gingerbread Shoppe: Gingerbread Shoppe is coming up in the first week in December.

6. Candy Cane Fair: This event is scheduled for Dec. 13. Nancy Roessler is holding a meeting next week. Chrissy West is helping to gather

volunteers. We have not heard back from Nancy on the sandwich board that was approved at the last meeting. We will need to follow up with her in regards to the purchasing the sandwich board.

7. Global Awareness: Ann Setterlun is working on the global awareness program, and it will be scheduled for March or April.

8. Artist in Residence program: Carol Ferrero is working on putting the Artist in Residence program together.

**Principal's Report:** Principal Michael Taylor

1. First Quarter: First Quarter of this school year has ended and things went well. This quarter's report cards were the first to be printed using the new report card system. The system is working well, however there are a few technical difficulties that are currently being corrected. One feature of the new reporting system is that parents can view their student's grades and homework online. The parents like having the access to the student's grades and homework.

2. Conferences: We are headed into conferences and are looking forward to meeting with the parents.

3. Student enrollment: Enrollment dropped by two students this past month. Our current number is 196.

**Director of Administrative Services Report:** Doug Byers

1. Finance: Parish finances are holding their own in comparison to last year's numbers. We are tracking this progress week by week and are in line with last year. We have 18 new families that have joined the parish. Also, the Stewardship and Annual appeal is currently going on. By the end of November we should have a good idea where we are at for the next year's budget.

2. Dinner Dance: Dinner Dance is going well and is scheduled for Feb 13.

**Vice President's Report:** Kevin Beisser

1. Volunteer forms: We have 12 families with outstanding forms. Kevin called all of the people with outstanding forms and either spoke with them or left messages for them. It was also noted that some of the families with outstanding volunteer forms do still volunteer, yet have not submitted the form.

2. Rummage sale: For next year's rummage sale we should have someone from H&S there when they start selling \$5 bags in order to remove and save the unsold school uniforms. Cindy Palmersheim should be called to inform her about the uniforms in the HS closet. Also should we sell food and beverages? The sales of the food and beverages could be done through Boy Scouts, Girl Scouts, or the 8<sup>th</sup> grade class trip.

**Treasurer's Report:** Chris Hudak and Dawne Manista

1. Magazine sales: We just received the bill from the sale.
2. Rummage sales: The rummage sale brought in \$14867.59. There are some minor outstanding advertising expenses from the rummage sale that will still need to be deducted.
3. Trivia night: We are happy with the trivia night turn out.
4. Golf outing: We still have to split the income from the golf outing.

**School Board Liaison Report:** Christine Melloch

1. K3 program: a K3 program has been approved by the school board. Now it will be passed to the parish board for their decision.
2. Kindergarten Recruitment Coffee: is tomorrow morning for the school board.
3. Parish picnic: For the parish picnic the school board was hoping that the H&S will help out with volunteers. Also, they would like to get a bounce house and more games for next year. They were hoping H&S would help organize it the games and bounce house. We decided that we would like to discuss it more in the spring.

**Parliamentarian Report:** No report

**Adjournment:** 8:00 pm

**Next Meeting Date:** Wednesday, 16 December 2009