

St. Eugene Home and School Association
Executive Board Meeting
Wednesday, September 16, 2009

Meeting Minutes

Members Present: Doug Byers, Erica Galligan, Chris Hudak, Christine Melloch, Kevin Beisser, Michael Taylor, Chuck Mickschl, Melissa Freeman, Dawne Manista

Call to Order: The meeting was called to order at 7:00 pm by Erica Galligan

Approval of June Meeting Minutes: The minutes of the June meeting were approved

Presidents Report:

1. Erica began her report with the introductions of the board members.
2. Kindergarten play dates, chaired by Christine Albrightson, had a good turn out. Part the success was due to scheduling the play dates at different times during the day through out the summer.
3. Parent packet pick up went well and had good turn out. Mackin Hall was a better location for the event. In future, parents would like a copy of the bus route available to take home.
4. Golf Outing: Erica Galligan was concerned about the time and date changes for the golf outing; however, it did all work out. There were 47 golfers and 8 additional guests for dinner. The Bull has not billed us yet for the event. We are expected to make \$4000 for the golf outing.
5. Magazines sales kick off is Sept 25.
6. Ms Nancy is in charge of the Candy Cane Craft Fair fundraiser this year. It will be held Sunday Dec 13, after mass. She would prefer that there is no admission fee. There will be a raffle. The vendors will donate item for the raffle.
7. Market Day: September's Market Day already happened. Christine Melloch and Anne Roche are in charge of Market Day. June, new representative from Market Day, is coming this Saturday to new parent night. She will explain Market Day to parents. Also, she will have a coupon that is worth \$25 available to be purchased for \$20.

8. Mr. Winge has requested funds for rock climbing wall for the gym. The rock climbing wall would be attached to an existing wall and would have safety mats that would be latched on to wall. The cost of the wall is \$1595. The question of how to approve a request like this was raised. Mr. Taylor said that it is not written anywhere in our by-law as to when a request can be approved. In the past all request were brought up for approval at the last meeting of the year. However, we can approve a request at anytime. The board did have two questions regarding the rock wall. The first question was how and by whom would the wall be installed. The second question is there any insurance issues with the rock climbing wall.

9. The Band Director, Mr. Murphy, submitted a proposal for a cymbal, a cymbal stand bass drum stand, and music stands. The total cost is \$946 for these items. It was decided that we should wait until after magazine sales before approving these requests.

10. The Mackin closet clean out went well. The Home and School closet needs to be organized. It looks like most of the items are Gingerbread items. The three chairs from Gingerbread Shoppe will be asked to go through it.

11. General meeting info: Brian P. Mularski a current parent and salesperson for Deskarmor, an online computer security service, will make a short presentation at the end of the meeting. With this service nothing is installed. They track computer use of children from their head quarters and provide costumers with weekly reports. He is looking to offer this item to St. Eugene families. The sales of this product would be a potential fundraiser. St. Eugene School would receive 20% of the sales.

Principals Report:

1. Principal Taylor began his report by noting there was an error in the directory this year. Melissa Freeman is secretary not Janet Boemer.

2. This year's enrollment is where we want it at 198.

3. Report on the teacher wish list items provided by the Home and School Board: The two smart boards are install and working well. They are very nice and well used. Work has started on using the new standardize test. The Accelerated Reader program is gradually being implemented.

4. Online grading has started.

5. This year the school is doing the parent survey online at a much more reasonable price than last year.

6. The new parents night is coming up this Saturday. Childcare is included in the evening. Can home and school pay for the pizza? We decide that H&S can cover it.

7. Last years the school requested for new textbooks and asked Home and School to pay for the books. The initial cost of the textbooks was budgeted at \$6500. Home and School agreed to fund the purchase of the textbooks. The textbooks ended up costing \$3200. Mr. Taylor asked if the board would consider using the left over money to fund an aid for the K4 class. We approved this request.

Director of Administrative Services Report:

Doug Byers said we are tracking okay for this year. Budget for stewardship is okay and close to last years. Doug also informed us that the Archdiocese will be conducting external reviews of their parishes. They will audit H&S also. This audit will happen in the next year. We will receive a check list of items they will be looking for us to follow.

Vice President's Report:

1. Kevin: started out discussing the point program for volunteer hours. The form should be changed to include which parent will be volunteering for which event. He also questioned if we should adjust the points awarded for the volunteering position.

2. For back to school night, parents would like to have after school/full day kindergarten info session.

3. People have mentioned to Kevin that they would like more family friendly events such as breakfast with Santa or game night.

Treasurer's Report:

1. Budget report was handed out and discussed. Candy Cane event expected to bring in \$2000.00. Negative spending for the projects last year did take 5473.36 out of reserve funds.

School Board Liaison Report:

1. School Board meeting last year discussed possible 5k run for next year. The School Board will plan on including a bounce house and other tent activities as it grows over the years. The event would break even and would be more of a friend raiser than a fundraiser.

2. Discussed the parish picnic.
3. Policy and planning committee is working on a possible K3 program.
4. Father Jerry needs ushers and Eucharistic ministers.

Parliamentarian Report:

No issues

Adjournment: Adjournment occurred at 8:50 pm.

Next Meeting Date: Wednesday, September 16, 2009

Respectfully submitted by Melissa Freeman